**2019**

**CVSL Eligibility, Rosters and Fees**

All swimmers participating in any meets on the CVSL schedule need to be properly registered with their teams and included in their team roster.

Per CVSL Handbook regarding eligibility, in order for swimmers to be considered eligible to represent their respective team in CVSL dual meet competitions, they must:

1. Be considered a member in good standing by the team that they will represent.
2. Have a current, signed medical release form on file with their team.
3. Must be no older than eighteen (18) years old on the first day of competition, except “any graduating senior who turns nineteen (19) years old during the current swim season may petition the CVSL board to be allowed to swim” as voted at the 6-08-07 CVSL meeting. Approved petitioners must be emailed to the meet entry chair so that the exception is processed correctly in the meet database. Please submit petition before meet entry due date.

In addition, eligibility for Championship competition requires that individual swimmers “have competed with the team with which they are entering the Championships in at least 2 CVSL dual meets during the current season” (a tri meet/ double dual counts as 2 meets) AND “teams must have competed in at least 6 CVSL meets during the current season and have all league dues/fees paid in full.” A tri meet/ double dual will again count as 2 dual meets. (This is where those rain dates come in)

HOW TO EXPORT YOUR ROSTER / WHERE TO SEND IT

Make sure all your swimmers are designated under one team name in your database; otherwise your swimmers will not import as 1 team and will not be recognized to score as one team in the CVSL meet. Create a **Hy-tek roster zip file** from your database (in Team Mgr under File>Export>Athletes/Teams>specify Team), save it, label it with your team name, and email this file as an attachment to Suzanne (middmac@comcast.net) so that all eligible athletes can be imported into the Championship meet database. This will also facilitate entering exhibition entries after official entries have been submitted. On the Export screen, please do not click the option to include inactive athletes, contact or group information. **Only the names of active athletes, DOB, age and team are needed.**

BILLING INFORMATION

An electronic invoice will be sent to teams once rosters are received. Electronic or check payment is permitted and details will be included on the electronic invoice. Team fees and any other outstanding fees owed to the league **must be received by Monday, July 22, 2019** in order for your team’s entries to be accepted for the CVSL Championship meet. Checks should be **made out to “CVSL”** and mailed to the following address:

Champlain Valley Swim League

c/o Logan Hall-Potvin

17 Cranwell Avenue, South Burlington, VT 05403.

**Please email this completed form and your rosters to me (****loganhallpotvin@gmail.com****) as a pdf**.

Your electronic signature below serves as certification that both the roster and team dues form emailed to me are filled out correctly and represent the true number of swimmers on your team.

TEAM INFORMATION

TEAM:      Number of Rostered Swimmers:

**FEES:**

CVSL Team League dues $100

Swimmer Fees (enter $3 per swimmer) $

CVSL Championship Meet Ad fee 100 (Not applicable for VSA ad. Host team is exempt from this portion of fees)

Total fees due = $

Coach signature Date: